



**Stone Lake Estates HOA Board Meeting Minutes
January 19, 2016**

Board members present: Deb Gardner, Elaine Stebbins, Sean Murphy, Karen Dubrow, Dianne Reis, Mark Johnson, David Tacher, Linda Ali and Carol Troyer.

Board members absent: None

Homeowners present: Robin Sayler (5933 Lodestone)

Deb Gardner called the meeting to order at 7:30 PM.

Open Forum: Nothing to report.

Deb Gardner opened the board's working session at 7:31 PM.

Secretary's Report:

Approval of Minutes of the Annual Meeting: The Minutes of the Annual Meeting held December 11, 2015 were unanimously approved.

Approval of Minutes of the Board Meeting: The Minutes of the Board Meeting held on December 20, 2015 were unanimously approved.

Landscaping Report:

- Lights on the fountain were damaged due to excessive rains and will be repaired and reattached as soon as practicable. Estimated costs are \$200 approximately.

Social Report:

- Easter Egg hunt is scheduled for Saturday March 26, 2016. National Night Out will coincide with City of Plano's schedule, but usually happens the first Tuesday in October (October 4, 2016). The Halloween party is scheduled for October 31, 2016. The Annual meeting will be scheduled for an appropriate time and date in November or December.

Communications Report

- Website and Directory were updated recently.
- Communications Director will deactivate the "profile pages" used in the recent election.
- A fifty percent (50%) open rate was reported for the January monthly newsletter.
- Crime reports have a higher open rate at approximately sixty-seven (67%)

Safety Report:

- Alerts were issued regarding 2 separate incidents involving suspicious persons and serious incidents in the vicinity of Meredith Lane.
- Alert was issued regarding a purse theft at Costco.
- Incidents of improper sprinkler operation were reported with one related slip and fall injury occurring.
- Contact was made with the Glen Heather Safety Director and both Safety Directors will cooperate and share information related to safety and incidents of interest.

Planning & Zoning Report

- Six current city zoning cases were reported. None has a direct or immediate impact on SLE.

Treasurer's Report

- Treasurer took custody for the checks, Quick Books, Bank Statements and keys.
- A refund was received from a law firm and will be investigated.
- Signature authority on the checkbook will be changed with Mark Johnson, Deb Gardner and Sean Murphy as signatories. Such action and the named signatories were approved by the Board on motion, second, and unanimous voice vote.

Old Business:

- Brick wall (near Church) cleaning and sealing are set for Saturday January 23, 2016.
- The Fall Grant from the City of Plano consisted of (1) wrought iron fence repair of \$4,700, (2) new trees and irrigation enhancement on Plano Parkway of \$9,000, (3) new trees at the pond of \$1,000 and (4) Brick wall remediation of \$4,000. These amounts are approximate because of the inclusion of volunteer hours.
- Election process was discussed and general suggestions for improvement were made. Linda Ali and Sean Murphy will draft a new version for consideration by the Board. No vote was called.
- Rules of Order were discussed and tabled for the next meeting. Linda Ali is to redraft based on the general Board discussion and the stated preference for respect for all HOA members.

New Business:

- The Spring Beautification Grant Program was discussed in detail. The Board approved by motion, second and unanimous voice vote the following projects to be undertaken within the budgets outlined below and to be submitted under the above described Beautification Grant Program:

Enhance/revitalize landscaping along Parkwood (irrigation, trimming) \$7,000
Enhance gateway on Parkwood (trimming, stone work, boulders added) \$3,500
Pond landscaping repair, settling pond refurbished, adjacent trees trimmed \$3,500
Screening Wall (wrought iron fence) repair along Parkwood \$2,000
Screening Wall along Plano Parkway (repair mortar in brick) \$ TDB.

Total Expenditure to be paid by the HOA for the above work will not exceed \$8,000. Any costs above the \$8,000 limit will be covered by matching funds paid by the City of Plano under the above described Beautification Grant Program (matching funds from the City can be secured through direct expenditures and volunteer hours at the rate specified on the Beautification Grant Program).

- By motion, second and unanimous voice vote the Architectural Control Committee was established with Dianne Reis (chair), Sean Murphy and Karen Dubrow as members.
- A process for updating the Directory was discussed. The Treasurer will receive notice of real property sales and funds to cover prorated dues. The Treasurer will notify the Secretary and Communications Director of any such changes to property ownership so that the Directory can be changed by the Secretary and Communications can reach the new owners.
- The 2016 Budget was discussed line by line. Changes were made to the proposed draft Budget. The Treasurer will redraft the Budget and submit to all Directors on a timely basis so that the Budget can be approved at the next Board meeting.

Next meeting will be held the Dubrow's house at 5856 Stone Meadow (east of Balcones) on February 16, 2016 at 7:30 PM.

Meeting adjourned at 9:35 PM.