**Stone Lake Estates Homeowners Association**

**Architectural Control Committee**

**Approval Process**

**Scope of Authority**

“No building, structure, fence, wall or improvement of any kind or nature shall be erected, placed or altered on any Lot until all plans and specifications ... have been submitted to and approved in writing by the Committee.” —Section 9.01(b), Declaration of Covenants, Conditions and Restrictions for Stone Lake Estates

**Limitations on Authority**

Approval is required for new structures, or to make changes to the appearance of existing structures. Approval is not required for changes to landscaping. Approval is not required to restore a previously authorized improvement to its original condition or color, or to replace part of a structure with a part that is substantially similar to the previous one. For example, replacing a roof with a new roof of substantially the same color does not require approval.

**Submission**

The Architectural Approval Request form should be completed and presented to the Planning and Zoning Director of the Stone Lake Estates Homeowners Association. The form may be emailed to zoning@stonelake.org. Please include or attach any plans, elevations, color samples, drawings, photos, or other relevant documents.

**Approval**

The Owner will receive the submission back, signed by either the Chair of the Architectural Control Committee or the President of the Stone Lake Estates Homeowners Association. Committee approval does not eliminate the need for any required building permits from the city.

**Architectural Approval Request**

**Owner Name:**

**Address:**

**Type of Improvement (check one):**

 Fence Main Structure Additional Structure Pool

Other (describe)

**Nature of Work (check one):**

Construction of new structure Change to the appearance of an existing structure

*Note: Restoring an improvement to its original color or condition does not require approval.*

**Describe the Improvement:**

Independent of this approval, meeting all Plano city ordinances and obtaining any necessary building permits is the responsibility of the Owner.

Owner Signature: Date:

Approval Signature: Date:

Name and Title of Board Member Signing Above: